



HOME OF THE EAGLES

September 2017

UPCOMING DATES:

Monday, September 4th
NO SCHOOL, LABOR DAY

Monday, September 11th
PTA Meeting @ 4:00 pm

Thursday, September 14th
School Pictures

Wednesday, October 25th
NO SCHOOL*Conferences

Thursday, October 26th
NO SCHOOL*Conferences

Friday, October 27th
NO SCHOOL*Teacher Work
Day



*Keeping you
Informed*

ADAMS ELEMENTARY

Welcome Back from the Office

- A Note from the Principal
- Meet the Office Staff
- How to Reach the Office
 - Attendance
 - Intercom System

Before and After School Safety

- Supervision
- Cross Walks
- Drop Off Location
- Anything with Wheels
- Arrival/Dismissal Doors

Lunchroom Updates

- Breakfast/Lunch Program
- Snack Milk
- Grade Level Lunch Hours
- Joining Students for Lunch
- Breakfast/Lunch Menu



FROM THE PRINCIPAL

Dear Adams Families,

Welcome Back! I can't wait to see all families and students as we embark on the 2017-18 school year. I hope that you had a wonderful summer with friends and families. September marks that start of the new year, along with new beginnings and opportunities for your child.

That start of the school year is very special for all of us. It is a time to build relationships with families and students. We understand that educating a child is a team effort and we look forward to working with all of you this year. We want all parents and guardians to be engaged in our Adams Community. There are several different ways by joining our PTA, attending our Family Fun Nights and/or volunteering. Our website also has current events and an event calendar, so please check it out regularly for the fun!

We know that all kids are capable of greatness and we are thankful to be apart of their journey. At Adams Elementary, we are focused on providing your child with opportunities to learn and grow, but also understand their role in becoming life long learners.

The first day of school is right around the corner on Tuesday, September 5th for 1st–5th. Kindergarten will have staggered start and a schedule will be sent home to parents about which day your child should attend, either September 5th or 6th. If you need assistance with anything, please don't hesitate to contact the office.

Educationally,
Dana Simmons

ADAMS ELEMENTARY IS A TITLE 1 SCHOOL

Adams Elementary is a Title 1 school and as a parent you can request a copy of the district's parent involvement policy. Adams Elementary has a strong history of PTA and Family Involvement to build a strong community around the school.

This is available at your request and you can obtain information regarding the professional qualifications of your child's teacher and support staff that deliver support for your child.

Home and School Partnership—PTA

Please join the Parent Teacher Association. The organization brings Adams staff and families together to help raise funds for our school, offering family events and enhance our school community!

Here are the dates for the first two meetings of the year at 4:00 PM:

- September 11th
- October 9th



MEET THE OFFICE STAFF

Meet Mrs. Spafford

This is my 13th year as secretary at Adams and I love my job here and enjoy all the students and working with the staff. This is my 24th year with the school district. I also worked at Marshall Middle School and the Student Services Department at the Educational Services Center. I have been married for 36 years to Ron and have one daughter who went to school here and one granddaughter who is almost 3 and I enjoy every minute I spend with her. In my spare time I love to spend time with my family, my friends, and my Airedale.

Meet Mrs. Luiting

This is my second year working at Adams as the attendance clerk. I am excited to be taking on my new role as health aide also. This means I will be in the office my full shift. My husband of almost 26 years and I have 2 sons. Both boys are in college at UW-Whitewater. I am very excited to be back at Adams to work with the staff and students. I really enjoyed my first year here and am looking forward to this year.

Attendance

Attendance is an essential component to academic achievement. However, we understand that illness and other circumstances arise over the course of the year. In order to ensure safety of the student please communicate all absences as soon as possible. The attendance line for reporting an absence is 743-6330.

Visitors

We are so lucky to have strong relationships with our families and we look forward to another school year together. Please remember that all guests are required to check into office and receive a visitor's pass. If you need to speak to your child's teacher during the day, please call the office and/or teacher to set up an appointment. We want to ensure that instruction continues in the classroom, while balancing this with our family's needs. Thank you so much for your cooperation.

HOW TO REACH THE OFFICE

Office Hours: 7:30 a.m. to 4:00 p.m.

Intercom System: Please enter the building at the following doors to access the intercom system to notify the office:

- Door #1 on East Memorial Drive
- Door #7 on Walker Street

General Office Line: 743-6300

Attendance Line: 743-6330

Fax Number: 743-6310



BACK TO SCHOOL SAFETY

MORNING SUPERVISION

Supervision starts at 8:00 a.m. every morning, which is lead by Adams Staff. Upon arrival on school grounds, students will head to their designated arrival/dismissal areas to prepare for school. We no longer have breakfast before school in the morning, but we have exciting news to share in the Lunchroom Updates section.



CROSS WALKS

Cross walks are marked areas to help pedestrians and bikers get to where they need to go. The areas also signal drivers to be cautious for pedestrians and bikers. Whether guiding your child/children or teaching safety at home, please review the cross walk areas.

DROP OFF LOCATIONS

Thank you so much for using the designated areas for drop off which are located on East Memorial Drive and Walker Street. We appreciate that you keep other areas that have obstructed views—such as the parking lot, the playground, and bus zones clear to ensure the safety for all students.

ANYTHING WITH WHEELS

Students use many different modes of transportation to get to and from school. While on school grounds, anything with wheels needs to be either walked or carried.

ARRIVAL/DISMISSAL DOORS

- K- Door #1
- 1st- Door #1
- 2nd- Door #7
- 3rd- Door #5
- 4th- Door #4
- 5th- Door #4



Our dismissal time is 3:08 pm. Staff will be supervising outside to ensure that students leave the school grounds promptly to get home.

For student safety, if students are not picked up by 3:15 p.m., students will be brought to the office. We understand that things come up and we want to make sure we have communication between home and school .

LUNCHROOM UPDATES



BREAKFAST/LUNCH

Both breakfast and lunch will now be NO COST to families as part of the Community Eligibility Provision which provides free lunch and breakfast to all students. What does that mean? Breakfast will be served in the classroom around 8:15 a.m. This is courtesy of the United States Food and Nutrition Service as Adams Elementary met the qualifying criteria.

SNACK MILK

Snack milk is also covered as part of the Community Eligibility Provision. What does this mean? Every student will receive a milk each day with their breakfast! We will no longer collect money for snack milk.

GRADE LEVEL LUNCH HOURS

Grade	Lunch Time
Kindergarten	11:15-11:45 p.m.
Grade 1	11:30-12:00 p.m.
Grade 2	11:45 -12:15 p.m.
Grade 3	12:00 -12:30 p.m.
Grade 4	12:15 -12:45 p.m.
Grade 5	12:30 -1:00 p.m.



JOINING STUDENTS FOR LUNCH

Lunch is a special time of day, but safety is our number one concern. Please notify the school 24 hours in advanced if a family member and/or legal guardian will join a student for lunch. You can send a note with your child to the school office and/or teacher. Thank you so much for your assisting with student safety. We appreciate your cooperation in developing a safe environment at Adams Elementary.

BREAKFAST AND LUNCH MENUS ARE LOCATED ON OUR WEBSITE!

adams.janesville.k12.wi.us

SUPPORT ADAMS PTA

**ADAMS Elementary School needs *YOUR* help!
Show your support and
Join the PTA Today.
Thank you!**

The PTA is a very important organization we have at Adams. It is made up of parents/families/community members and teachers/staff working together to build a great school for everyone! Joining the PTA is a fantastic way to become informed of many of the special events that take place at school. Joining the PTA is another way to get to know other parents/families and teachers at Adams. Please feel free to attend any of our monthly PTA meetings. Our meetings are held typically the second Monday of each month at 4:00 pm in the school auditorium (no meeting in December). Please note that meeting attendance is *not* at all required to join the PTA. We hope you will join us in working together to help create another wonderful year for the Adams School Community!

Please contact Adams PTA with any questions you may have about PTA membership at our email address: adamspta1@gmail.com

Don't forget to find us on Facebook and like our page. We post frequent updates about events at Adams along with important PTA information. You can find us by searching for Adams Elementary PTA Janesville, WI.

Please fill out the form below and send back to your child's teacher in a sealed envelope along with membership fee. Please label the envelope "PTA" along with your child's name, grade and teacher. Thank you.

Adams PTA Membership Form

Membership Dues - \$7.00

Name: _____

Address: _____

Phone: _____ Email: _____

Child(ren): _____ Grade/Teacher _____

Child(ren): _____ Grade/Teacher _____

Child(ren): _____ Grade/Teacher _____